## **Direct Deposit Request – Individuals**

Use this form to **start** direct deposit for the following amounts:

- your income tax refund, goods and services tax/harmonized sales tax credit (GST/HST) including certain related provincial payments, Working Income Tax Benefit advance payments (WITB), and any other deemed overpayment of tax to which you are entitled or to which you may become entitled;
- your Canada Child Tax Benefit payments including certain related provincial and territorial payments; and
- your Universal Child Care Benefit payments.

Also use this form to **change information** you already gave us. For more information, see the back of this form.

Identification —————					
First name and initial	Last name	Your social insurance number			
Mailing address: Apt No – Street No	Street name				
		Is this a new address?			
PO Box	RR	Yes 1 No 2			
		If <b>yes</b> , enter the date you moved.			
City	Prov./Terr. Posta	I code Year Month Day			
		ck the box(es) below to show your choice(s).) ———————————————————————————————————			
deposited into your bank a		TB advance payments, and any other deemed overpayment of tax e with the banking information encoded on it and write "VOID" across e example on the back).			
Branch number	Institution number	Account number			
(5 digits)	(3 digits)	(maximum 12 digits)			
460	461				
Canada Child Tax Benefit (	ССТВ) ————				
463 Tick this box to have your	CCTB payments deposited into the sar	ne bank account held in Canada as your income tax refund, GST/HST			
credit, WITB advance payr	nents, and any other deemed overpayr				
		rent bank account held in Canada. Attach a cheque with the ss the front, or complete the banking information area below (see the			
Branch number (5 digits)	Institution number	Account number (maximum 12 digits)			
471	(3 digits) 472				
	:172				
Universal Child Care Bene	fit (UCCB)				
491 Tick this box to have your UCCB payments deposited into the same bank account held in Canada as your income tax refund, GST/HST					
credit, WITB advance payments, and any other deemed overpayment of tax.					
492 I Ick this box to have your	JCCB payments deposited into the sai	ne bank account held in Canada as your CCTB payments.			
Tick this box to have your UCCB payments deposited into a <b>different bank account</b> held in Canada. Attach a cheque with the banking information encoded on it and write "VOID – UCCB" across the front, <b>or</b> complete the banking information area below (see the example on the back).					
Branch number	Institution number (3 digits)	Account number			
(5 digits)		(maximum 12 digits)			
	494				
- Certification					
I, as the person entitled to receive the payments, authorize the Receiver General to deposit the payments described above into the above-noted bank account(s) until further notice.					
Signa		Telephone number Date			
Privacy Act, Personal Information Bank numbe	r CRA PPU 005				

Canadä

### - More information

- Do not complete this form if you already use the direct deposit service and your banking information has not changed.
- If you are changing any bank account held in Canada into which we deposit a payment, be sure to tell us about your new bank account. In addition, make sure you do not close the old bank account before we deposit the payment into the new bank account.
- If your financial institution in Canada notifies us of a change in your banking information, we will deposit your payments into the new bank account held in Canada as soon as we have updated your file.
- If, for any reason, we cannot deposit your payment into the bank account held in Canada, we will mail a cheque to you at the mailing address we have on file.
- If you move, let us know your new address as soon as possible. Otherwise, your payments may stop, whether you receive them by cheque or direct deposit.
- Your direct deposit request will stay in effect until you change the information or cancel the service.
- To cancel direct deposit service for one or more of these payments, or if you need help to complete this form, contact us at **1-800-959-8281**.
- If you have registered with the **My Account** service, you can change your address and arrange direct deposit by going to **My Account** at **www.cra.gc.ca/myaccount**.
- Send your completed form to one of the offices listed below:

Sudbury Tax Services O	ffice Shawinigan-Sud Ta	ureau-Chef PO Bo	ere Tax Centre
PO Box 20000 Stn A	PO Box 3000 Stn B		< 1900 Stn LCD
Sudbury ON P3A 5C1	Shawinigan-Sud QC		ere QC G7S 5J1
St. John's Tax Centre	Summerside Tax Centre	Winnipeg Tax Cent	Main 9755 King George Blvd
PO Box 12071 Stn A	275 Pope Rd Suite 102	PO Box 14000 Stn	
St. John's NL A1B 3Z1	Summerside PE C1N 5Z7	Winnipeg MB R3C	

### – Example ·

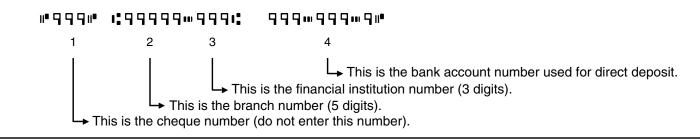
• Income tax refund, GST/HST credit, WITB advance payments, and any other deemed overpayment of tax: (For more information on GST/HST payments, see Pamphlet RC4210, *GST/HST Credit*, and for more information on WITB advance payments, see Form RC201, *Working Income Tax Benefit Advance Payments Application*.) Enter the branch number in area 460, the institution number in area 461, and your complete bank account number (held in Canada) in area 462 (see the example below). You can find these numbers in your passbook, on your bank statement, encoded deposit slip or cheque, or by contacting your financial institution in Canada.

#### • CCTB:

(For more information on these payments, see Pamphlet T4114, *Canada Child Benefits*.) Enter the branch number in area 471, the institution number in area 472, and the complete bank account number (held in Canada) in area 473 (see the example below). You can find these numbers in your passbook, on your bank statement, encoded deposit slip or cheque, or by contacting your financial institution in Canada.

#### • UCCB:

(For more information on these payments, see Pamphlet T4114, *Canada Child Benefits*.) Enter the branch number in area 493, the institution number in area 494, and the complete bank account number (held in Canada) in area 495 (see the example below). You can find these numbers in your passbook, on your bank statement, encoded deposit slip or cheque, or by contacting your financial institution in Canada.



# This Form Provided By:



# CROSS & COMPANY CHARTERED PROFESSIONAL ACCOUNTANTS

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